

Name: _____ ()

Date: _____ Sec _____

Situational Writing: **FORMAL LETTER**

Question:

You are advised to write between 250 and 350 words for this section.

Study the information provided in the stimulus carefully, and plan your answer before beginning to write.

COVID-19 is forcing a digital revolution in education. Your teachers have adopted the use of various digital tools and online learning platform Student Learning Space (SLS) to ensure the quality of learning continues during HBL and TGIF. You conducted a research on how students can be more engaged and self-directed to find solutions to problems when tech tools are utilised in their lessons. You come across some useful ideas and click on the links to learn about some useful tools to deepen learning during HBL.

1. <https://twitter.com/joyceclp/status/1246549142488395777?s=20>
2. <https://theconversation.com/coronavirus-14-simple-tips-for-better-online-teaching-133573>
3. <https://ed.ted.com/>
4. <https://www.straitstimes.com/lifestyle/7-ways-to-thrive-under-home-based-learning>

You are the Class Chairman and have been approached by your Principal to write a letter to your form teacher on ways to deepen the students' learning during Home Based Learning (HBL) lessons.

Write a letter in which you persuade your Principal with the following considerations:

- What are some of the useful lesson you have experienced in HBL and TGIF?
- How can we improve the quality of learning during HBL and TGIF?
- How do we stay together as a community of learners?

Write your letter in clear accurate English and in a polite, persuasive tone. Use your own words as much as possible.

Purpose (P)	
Audience (A)	
Context (C)	
Format (F)	



“Learning is a consequence of thinking.” Therefore, as we engage students remotely with content that they are reading, listening to, or watching on their own we want to make sure they are thinking about that material.

Mr Chuah,
an
American

Online content may be delivered as a collaborative exercise that engages small groups of students in an activity designed to generate group discussion, reflection as well as social interaction. The learning is deepened in three forms of interaction: student-content, student-student, student-teacher





